

Job Description

Park Hill Baptist Church

Name:

Position Title: Kids Ministry Director

Purpose of Position: Kids Ministry Directors oversee and ensure kid-friendly environments by leading volunteers and leaders who care for kids.

Accountable to: Senior Pastor, Associate Pastor

Relates Closely With: Staff, Ministry Heads, Lead Team, Serve Team, Volunteers, Interns, Parents

Expected Workload:

✓ Part-Time

Hours: 15-20

Key Directives:

- Personal
 - Have a continually growing relationship with Jesus
 - Meet with other believers on a regular basis for the purpose of spiritual nourishment.
- Office/Administration
 - Meet monthly with the staff leadership team to ensure visional coordination and ministry preparedness.
 - Assist the Pastoral Team in matters on pastoral care, outreach, and administration in regard to Kids Ministry.
- Children's Ministry
 - To provide a preschool and children's ministry which purposely leads the children whom God has entrusted to our church, to a personal relationship with Christ and spiritual growth through Bible Study, discipleship, fellowship, ministry activities and missions involvement.
 - To provide a nurturing, caring, and safe nursery environment which lays a foundation for a developing relationship with Christ.
 - Actively praying for children and families within the congregation.
 - Oversee Sunday Morning and Wednesday Night Children's Activities.
 - Coordinate with the Children's Leadership Team and the Children's Serve Team to meet the goals of the Children's Ministry and provide activities, fellowships, retreats, camps and outreach opportunities for our children.
 - Coordinate with Children's Leadership Team and Staff Leadership team to provide training for new volunteers and leaders, and ongoing training and development of current volunteers and leaders.
 - Plan and oversee budget creation for the children's and nursery ministries and make recommendations to the Finance Committee about funding.

Approved by the Personnel Committee on 8/18/2024